



## Weatherwax Hall Rental Application

(form must be filled out completely before it can be processed and your date reserved)

Application Date: \_\_\_\_\_ Name: \_\_\_\_\_

Email: \_\_\_\_\_ Company: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Affiliation with the JSO: \_\_\_\_\_

Set Up Date: \_\_\_\_\_ Arrival Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Event Date: \_\_\_\_\_ Arrival Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Event Beginning Time: \_\_\_\_\_ Event Ending Time: \_\_\_\_\_

Name of Event: \_\_\_\_\_ Type of Event: \_\_\_\_\_

Number of total expected guests/participants: \_\_\_\_\_

Will alcohol be served at your event (yes or no)?: \_\_\_\_\_

If yes, a Certificate of Liability Insurance naming the Jackson Symphony Orchestra Association, Inc. as an additional insured must be provided to the JSO no later than two (2) weeks prior to your event. Failure to do so will result in cancellation of this contract and of the building rental with no deposit refund.

This agreement is for the rental of the first floor of Weatherwax Hall and includes the use of the JSO's tables and chairs and a JSO staff person onsite during your event. Other items are available for rental at an additional charge. Please complete the list on the next page regarding additional items you would like to rent.

Item and Cost	Number of hours (if applicable)	Total Cost
Non-Holiday-\$100 per hour		
Holiday or Holiday Weekend-\$150 per hour		
Wedding Package - \$1,600 includes setup time		
<b>Total Rental Fee</b>		

Item and Cost	Yes	No	Quantity	Total Cost
Yamaha Grand Piano - \$200				

Piano Tuning - \$50				
Small Bose Sound System - \$25				
Chair Covers - \$.50/each (renter puts these on and removes them from the chairs)				
Table Linens - \$10/each				
Projector - \$25				
<b>Total Additional Items:</b>				\$
<b>Total Rental Fee From Page 1:</b>				\$
<b>Grand Total All Rental Fees:</b>				\$
<b>Deposit to hold building</b> (50% of Grand Total All Rental Fees)				\$
<b>Deposit paid on:</b>			Date:	
Damage/Additional Cleaning Deposit-\$200 (This will be returned within 10 business days should no damage occur or no additional cleaning be required.)	<b>Due seven days prior to event.</b>			\$200.00
Rental Balance	<b>Due seven days prior to event.</b>			\$
Rental Balance paid on:			Date:	

Renter: \_\_\_\_\_ Date: \_\_\_\_\_ JSO: \_\_\_\_\_ Date: \_\_\_\_\_

**Please note: If your event will be open to the public or ticketed in any way, use of the name Jackson Symphony Orchestra or Weatherwax Hall, except for denoting event location, is prohibited. Also, use of the name Jackson Symphony Orchestra or Jackson Symphony Orchestra logo without express written consent is prohibited. You may list your location as: Venue Location is 215 W. Michigan Ave. (Weatherwax Hall) Jackson, MI 49201. Please initial \_\_\_\_\_.**

**Glitter and/or confetti are not allowed. Please initial \_\_\_\_\_. (Use of these items may result in the cleaning deposit not being refunded).**

**Please note that all tables and chairs brought into the hall must have rubber feet on them to prevent damage to the floor. Any damage will result in additional charges. Please initial \_\_\_\_\_**

**Please note nothing may be adhered to the walls without prior approval. Please initial \_\_\_\_\_**

**Everything must be removed from the hall on the day of your event. Please initial \_\_\_\_\_  
The exception, upon prior agreement, would be the pickup of rented tables and chairs.**

Room diagram:

### JSO Artistic Content Policy

Jackson Symphony Orchestra Performing Arts Center (“JSOPAC”) is a multi-use cultural center which includes music education for all ages, but is predominantly provided to minor children in a family friendly atmosphere, which is an important and integral part of JSO’s culture. In recognition of the fact that children are present in the facility and to encourage such educational activities, the Jackson Symphony Orchestra, Inc. (“JSO”) has established certain restrictions on those forms of performance art that may be performed within the facility and certain uses of the facility.

Tenant’s use of the JSOPAC and/or the artistic content performed on the premises may not contain inappropriate or offensive material, products or services. Artistic content must not be illegal, obscene, threatening, defamatory, invasive of privacy, infringing of intellectual property rights, violate any confidentiality agreement or other contract or be otherwise injurious to third parties or objectionable and must not consist of or contain commercial solicitation. JSO has the right but not the obligation to remove tangible Artistic Content or suspend the dissemination of intangible or oral Artistic Content.

The following is a partial list of the kind of Artistic Content that is prohibited at JSOPAC. JSO reserves the right to investigate and take appropriate legal action in its sole discretion against anyone who violates this provision, including without limitation, removing the offending Artistic Content from the JSOPAC and/or terminating the performance and access to JSOPAC by such violators. Prohibited Artistic Content includes content that: (i) is obscene, patently offensive, or promotes racism, bigotry, hatred or physical harm of any kind against any group or individual; (ii) harasses or advocates harassment of another person; (iii) consists of information that you know is false or misleading or promotes illegal activities or conduct that is abusive, threatening, obscene, defamatory or libelous; (iv) consists of an illegal or unauthorized copy of a copyrighted work, such as sound recordings, musical compositions and videos in which you do not personally own the copyright or otherwise do not have the necessary authority from the copyright owner(s); or (vi); violates anyone’s right of privacy.

In the event that JSOPAC becomes aware that the Artistic content will violate the foregoing prohibitions prior to the performance, it may cancel the artistic engagement without penalty. In the event that JSOPAC cancels performance, JSOPAC will refund the rental fee, which the Artist/Tenant accepts as the sole measure of his/her/it’s damages.

The Tenant and/or Artist shall indemnify, protect, defend, and hold harmless JSO and its affiliates from and against (1) any and all claims, actions, suits, demands, and controversies, whether groundless or otherwise made against JSO and/or any affiliated person, entity or organization, and (2) any and all liabilities, losses, damages, costs, charges, counsel fees, and other expenses of every nature and character that JSO may suffer, incur liability for, or pay, for any reason whatsoever as a result of the Tenant’s or Artist’s actions or inactions in connection with the use of JSOPAC, and/or the Tenant’s and/or Artist’s violation of this Artistic Content Policy.