



Weatherwax Hall Rental Application

(form must be filled out completely before it can be processed and your date reserved)

WEATHERWAX HALL
AT THE JSO

Application Date: _____

Name: _____

Email: _____ Company: _____

Billing Address: _____

Mailing Address: _____

Phone: _____ Affiliated with the JSO? _____

Set Up Date: _____ Arrival Time: _____ Departure Time: _____

Event Date: _____ Arrival Time: _____ Departure Time: _____

Event Beginning Time: _____ Event Ending Time: _____

Name of Event: _____

Type of Event: _____

Number of total expected guests/participants: _____

Office Notes:



Jackson Symphony Orchestra's Weatherwax Hall

215 W Michigan Ave., Jackson, Michigan • 49201
info@jacksonsymphony.org
517.782.3221

Rental Options	Numbers of hours (if applicable)	Total Cost
Non-Holiday <i>With tables and chairs</i> \$125 per hour		
Holiday or Holiday Weekend <i>With tables and chairs</i> \$175 per hour		
Wedding Package \$1,600	15 hours total <i>including set-up time</i>	

Total Rental Fee:

Items available for rent	YES	NO	QTY	Total Cost
Yamaha Grand Piano - \$200				
Piano Tuning - \$50				
Small Bose Sound System - \$50				
Chair Covers - \$1/each				
Table Linens - \$10/each				
Projector & Large Screen - \$50				

Total for Rental Items:

Please sign and date below:

Renter: _____

Date: _____

JSO: _____

Date: _____

PLEASE NOTE: Your date will not be held until this form is filled out completely and your deposit is received. If you stay beyond your contracted rental period on the day of your event, the additional rental amount (calculated at the standard or holiday rate, whichever applies) will be deducted from your damage deposit. If your event requires decorating the hall, you are responsible for purchasing additional setup and tear-down time. (Three hours total is normally enough to accommodate most events).

Please initial _____

Grand Total	
Deposit to hold building: <i>50% of Grand Total</i>	
Deposit paid on	
Damage/Additional Cleaning Deposit <i>Due no later than 14 days prior to the event</i>	\$500
Rental Balance	
Rental Balance paid on	



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Will alcohol be served at your even (yes or no)? _____

If yes, a Certificate of Liability Insurance naming the Jackson Symphony Orchestra Association, Inc. as an additional insured must be provided to the JSO no later than two (2) weeks prior to your event. Failure to do so will result in cancellation of this contract and of the building rental with no deposit refund.

Please initial _____

This agreement is for the rental of the first floor of Weatherwax Hall and includes use of the JSO's tables and chairs and a JSO staff person onsite during your event. Other items are available for rental at an additional charge. Please complete the list on the next page regarding additional items you would like to rent.

Please initial _____

If your event will be open to the public or ticketed in any way, use of the name the Jackson Symphony Orchestra or Weatherwax Hall, except for denoting event location, is **PROHIBITED**. Also, use of the name the Jackson Symphony Orchestra or the Jackson Symphony Orchestra logo without express written consent is **PROHIBITED**. You may list your location as: Venue Location is 215 W. Michigan Ave. (Weatherwax Hall) Jackson, MI 49201.

Please initial _____

Glitter and/or confetti are not allowed. (Use of these items may result in the cleaning deposit not being refunded).

Please initial _____

Please note that all tables and chairs brought into the hall must have rubber feet on them to prevent damage to the floor. Any damage will result in additional charges.

Please initial _____

Please note nothing may be adhered to the walls without prior approval. Please initial _____

Everything must be removed from the hall on the day of your event. The exception, upon prior agreement, would be the pickup of rented tables and chairs.

Please initial _____



JSO Artistic Content Policy

Weatherwax Hall is a multi-use cultural center which includes a Community Music School, providing music education for all ages, but predominantly to minor children in a family friendly atmosphere, which is an important and integral part of JSO's culture. In recognition of the fact that children are present in the facility and to encourage such educational activities, the Jackson Symphony Orchestra, Inc. ("JSO") has established certain restrictions on those forms of performance art that may be performed within the facility and certain uses of the facility.

Tenant's use of Weatherwax Hall and/or the artistic content performed on the premises may not contain inappropriate or offensive material, products or services. Artistic content must not be illegal, obscene, threatening, defamatory, invasive of privacy, infringing of intellectual property rights, violate any confidentiality agreement or other contract or be otherwise injurious to third parties or objectionable and must not consist of or contain commercial solicitation. JSO has the right but not the obligation to remove tangible Artistic Content or suspend the dissemination of intangible or oral Artistic Content.

The following is a partial list of the kind of Artistic Content that is prohibited at Weatherwax Hall. JSO reserves the right to investigate and take appropriate legal action in its sole discretion against anyone who violates this provision, including without limitation, removing the offending Artistic Content from Weatherwax Hall and/or terminating the performance and access to Weatherwax Hall by such violators. Prohibited Artistic Content includes content that: (i) is obscene, patently offensive, or promotes racism, bigotry, hatred or physical harm of any kind against any group or individual; (ii) harasses or advocates harassment of another person; (iii) consists of information that you know is false or misleading or promotes illegal activities or conduct that is abusive, threatening, obscene, defamatory or libelous; (iv) consists of an illegal or unauthorized copy of a copyrighted work, such as sound recordings, musical compositions and videos in which you do not personally own the copyright or otherwise do not have the necessary authority from the copyright owner(s); or (vi); violates anyone's right of privacy.

In the event that Weatherwax Hall becomes aware that the Artistic content will violate the foregoing prohibitions prior to the performance, it may cancel the artistic engagement without penalty. In the event that Weatherwax Hall cancels the performance, Weatherwax Hall will refund the rental fee, which the Artist/Tenant accepts as the sole measure of his/her/it's damages.

The Tenant and/or Artist shall indemnify, protect, defend, and hold harmless JSO and its affiliates from and against (1) any and all claims, actions, suits, demands, and controversies, whether groundless or otherwise made against JSO and/or any affiliated person, entity or organization, and (2) any and all liabilities, losses, damages, costs, charges, counsel fees, and other expenses of every nature and character that JSO may suffer, incur liability for, or pay, for any reason whatsoever as a result of the Tenant's or Artist's actions or inactions in connection with the use of Weatherwax Hall, and/or the Tenant's and/or Artist's violation of this Artistic Content Policy.

Please initial _____